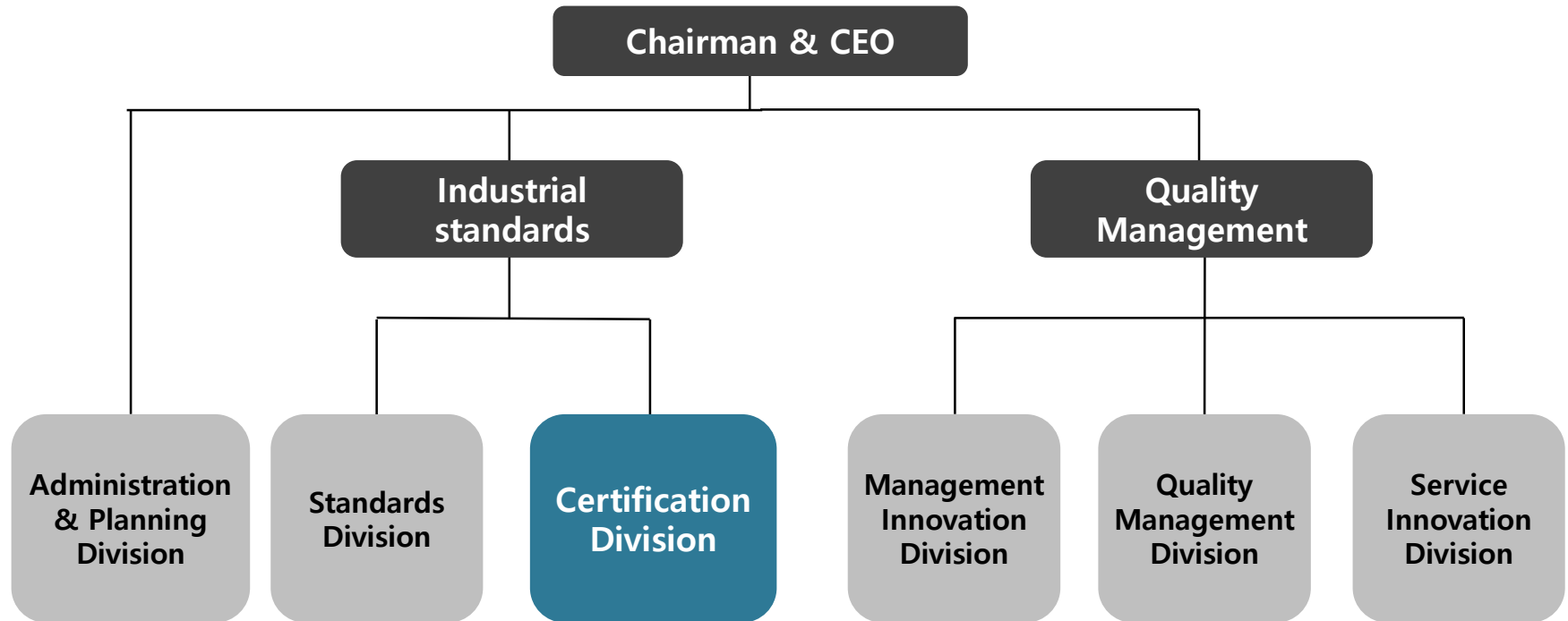
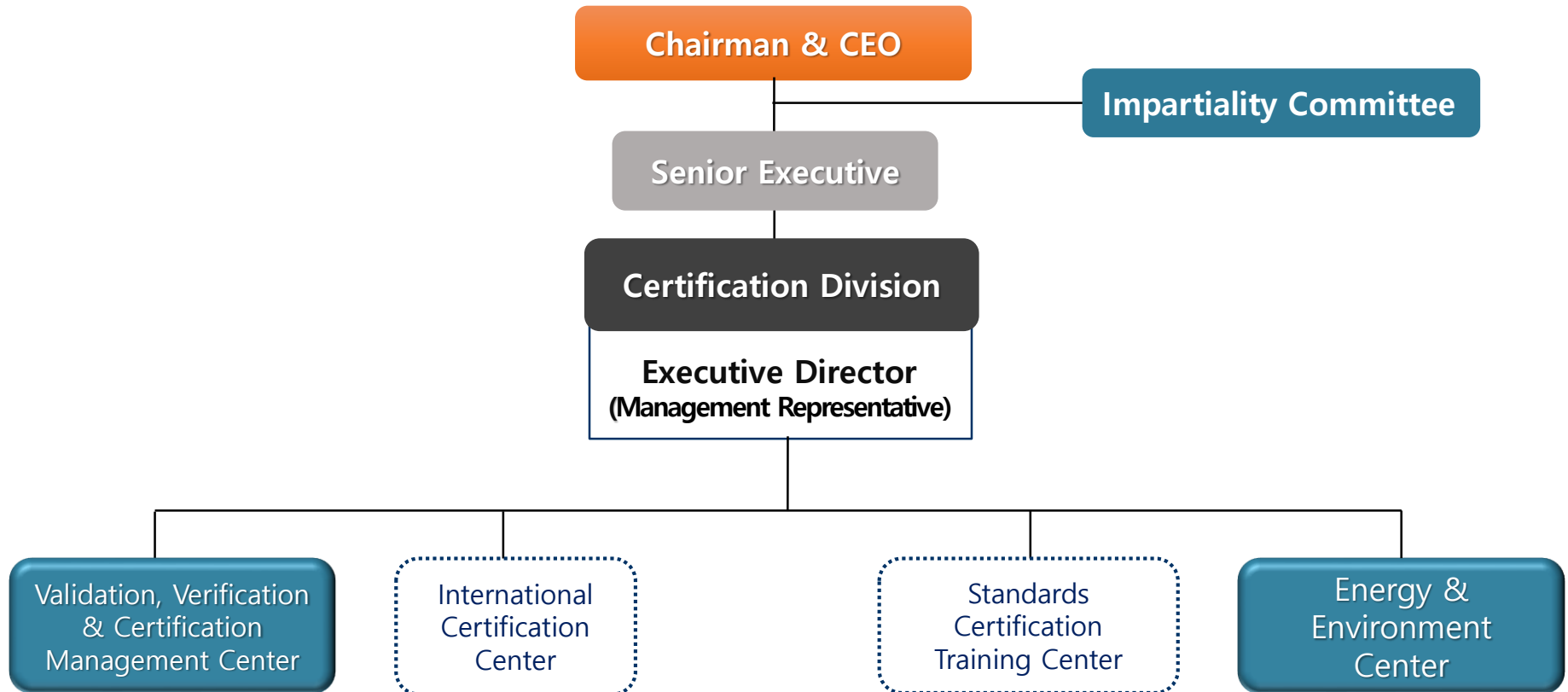


Management structure of the KSA



※ Only the Certification Division performs functions under Article 6.4; no other division is involved.

Management structure of the KSA



Individual role and responsibility

Terms of reference	Top management, Chairman & CEO
Responsibility	a. Responsibility for overall management of KSA b. Designation of a management representative c. Approval of annual business plan and annual budget d. Approval of the manual f. Approval of the management review
Name	Moon, DongMin

Individual role and responsibility

Terms of reference	Top management, Senior Executive
Responsibility	a. Responsibility for support management of the Chairman & CEO b. In the absence of the Chairman & CEO, perform the duties of the Chairman & CEO
Name	Lee, DongSeok

Individual role and responsibility

Terms of reference	Top management, Executive director
Responsibility	<ul style="list-style-type: none">a. Formulation and development of operational policy mattersb. Establish quality management system in line with policiesc. Documentation of policies and procedures and their implementationd. Review and handling of Human Resources Management related to providing adequate and competent human resource for validation/verification functione. Supervision and monitoring of implementation of policies and proceduresf. Supervision of finances, administrative matters and dealing with contractual mattersg. Handling of compensation for claimsh. Call a Committee meetingi. Handling and decision of complaintsj. Approval of procedures, guidelines and formsk. Approval on qualification of human resourcel. Approval of an annual training planm. Approval of an annual internal audit plan and its resultsn. Designation of internal auditorso. Review of measures taken for all nonconformities and set up a planp. Confirmation of the effectiveness of corrective and preventive actionsq. Final decisions on validation and/or verification/certificationr. Confirmation of impact for pending or prosecuting judicial processes with KSA on DOE Functions
Name	Kim, TaeHyung

Individual role and responsibility

Terms of reference	Director of Validation, Verification & Certification Management Center
Responsibility	<ul style="list-style-type: none">a. Determining the human resource requirements;b. Evaluating and demonstrating competence of personnel, and qualifying themc. Maintaining the competence of its validation/verification personnel;d. Managing all activities related to the safeguarding of the impartiality on its functions;e. Establishing, implementing and maintaining a quality management system complying with A6.4 accreditation standard.f. Evaluation/Handling of the impact for pending or prosecuting judicial processes with KSA on DOE functionsg. Report quality management system's operation, results and performance to the top management on an annual basis for management review and continual improvement.
Name	Lee, JangWook
Contact	com2jang@ksa.or.kr

Individual role and responsibility

Terms of reference	Director of Environment & Energy Center
Responsibility	a. Selecting members of its validation/verification teams and technical review teams; b. Approval of contract reviews; c. Supervising the implementation of validation/verification procedures; d. Midterm-checking validation and/or verification/certification opinions and reports; e. Issue and distribution of informative and promotional materials f. Research and development g. International cooperation
Name	Yoon, JeongGyun
Contact	jgyoon@ksa.or.kr

Individual role and responsibility

Terms of reference	QA/QC Personnel
Responsibility	a. Quality Assurance b. Quality Control d. Resource Management
Name	Jung, Arum
Contact	arjung@ksa.or.kr

Individual role and responsibility

Terms of reference	V&V Operation personnel
Responsibility	a. Research and Development b. Contract c. Validation/verification Operation
Name	Baek, Woojong
Contact	wjbaek@ksa.or.kr